

# Montana Ag Safety Program



## *Shop Safety*

- Ensure adequate lighting. Consider using temporary lighting in areas that are lacking.
- Maintain ventilation sufficient for task at hand: welding, running engines, chemical usage/storage, fume/mist/vapor generating activities.
- If using temporary means of heating and cooling, follow all manufacturer recommendations. Ensure all safety features are functioning.
- Select the correct tool for the job.
- Replace broken or damaged tools.
- Return all tools to their designated storage.
- Know the location and use of all fire extinguishers and first aid kits. Make sure all fire extinguishers and first aid kits are readily available and properly maintained.
- The power supply should be adequate for the work to be performed. DO NOT overload circuits.
  - Use outlets whenever possible. Minimize the use of extension cords.
  - If the use of an extension cord is unavoidable, select a cord heavy enough for the load. Do not “daisy chain” extension cords together. Do not use damaged or frayed cords.
  - Ensure all cords and tools are properly grounded.
- Maintain floors and work surfaces. Keep clear of clutter, dirt, oil, etc.
- Remove jewelry. Tie back loose hair. Secure loose clothing. Well fitting clothing is always recommended.
- Utilize proper PPE.
- Support raised machines, equipment, or vehicles on sturdy blocks or stands. NEVER rely solely on a jack.
- Store all flammable liquids and gasses appropriately. Use a flammable-liquid cabinet or outdoor storage area. Keep all gas bottles upright and chained.
- Oily rags should be stored in a metal container with a tight-fitting lid.
- Use all shields and guards.

These safety rules have been written and provided to you for your safety. Your signature below indicates you have read and understand these rules, and further, that you accept the responsibility of always using good judgment to make workplace safety your number one priority.

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